



20th Bolton (St Thomas Chequerbent) Scout Group

Annual General Meeting

2025-2026

9th September 2026



www.20thbolton.org

BEAVERS

cubs

SCOUTS

@explorers

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AGM Agenda

1. Welcome and introductions (Chairman)
2. Apologies for absence
3. Approve the minutes of the last AGM
4. Annual Reports
 - a. Beavers
 - b. Cubs
 - c. Scouts
 - d. Explorers
 - e. GSL
5. Financial report (proposed and seconded)
6. Governance topics
 - a. Elect a secretary (proposed and seconded)
 - b. Elect a Treasurer (proposed and seconded)
 - c. Re-Adopt the constitution
 - d. Establish date of the financial year
 - e. Appointment of scrutineer
7. Any other business
8. Closing remarks
9. Date of the next AGM proposed

Beaver Leader Report

It has been another great year for Beavers at 20th Bolton.

This year we have deliberately kept the colony a little smaller at around 10–13 young people. In previous years we have regularly had around 24 Beavers, but with changes in volunteer numbers we felt that keeping the section smaller meant we could continue to give the young people a really good programme and spend more time with each of them.

Although we may have had fewer Beavers, we certainly haven't done fewer activities!

The programme this year has been absolutely packed and has included everything from den building, road safety, bird watching and learning about the RNLI, through to celebrating Chinese New Year, visiting the North West Computer Museum, World Book Day, indoor golf and bringing in hobbies for show and tell.

As the weather improved we tried to get the Beavers outside as much as possible. We have been out walking at Hall Lee Bank Park, exploring and building dens at Borsdane Woods, cooking on fires, climbing at Bibbys Farm, pond dipping at Eatock Lodge and, of course, finishing with a water fight before the summer break.

One of the things I really like about our Beaver programme is the variety. One week the young people can be learning about birds and using binoculars, the next they are building a den, cooking over a fire or climbing a tower. They might not realise it at the time, but they are constantly learning new skills, becoming more independent and building confidence.

It has also been brilliant seeing Beavers progress through the section, earn badges and eventually make that big move up into Cubs. Seeing young people who first arrived at Beavers nervous and unsure of themselves eventually moving on ready for their next adventure is one of the best parts of running the section.

I need to give a massive thank you to Tabitha, Sam and Caroline.

Changes with my work this year have meant that I have spent a lot more time away than usual, and they have stepped up and kept the section running.

In particular, Tabitha has taken on a huge amount of responsibility for the section and the programme. The programme she has created has been fantastic and we regularly have leaders from other groups asking what 20th Bolton Beavers are doing because they have seen some of the activities we have planned.

That is a massive credit to her and to the whole Beaver leadership team.

Thank you to all of our parents as well for continuing to support the section, getting the young people to meetings and putting up with the occasional muddy, wet or very excited Beaver coming home!

Most importantly, thank you to all of our Beavers.

You are what makes the section what it is and we hope you have had as much fun taking part in the programme as we have had delivering it.

We are already looking forward to seeing what adventures we can get up to next year.

Cubs Leader Report

This year has been another fantastic one for the 20th Bolton Cub Scouts, with an exciting programme of meetings, events and adventures that have given our young people the opportunity to learn new skills, challenge themselves and, most importantly, have fun.

Our section currently has 21 Cub Scouts, and during the year we were delighted to welcome 10 new Cubs who either moved up from Beavers or joined Scouting for the first time. We have also welcomed several young people with additional SEND needs, and it has been a real privilege to watch them blossom as the year has gone on. Seeing their confidence grow, friendships develop and willingness to get involved has been one of the highlights of the year and is a wonderful reminder of what Scouting is all about.

As always, moving on is an important part of the Scouting journey, and while we have been pleased to see several Cubs progress to Scouts, saying goodbye to some long-standing members has left a real gap in the pack. They will be greatly missed, and we wish them every success in the next stage of their adventure.

One of the highlights of the year was taking part in the Cub Mudder for the first time. Our Cubs embraced the challenge with enthusiasm, determination and plenty of smiles, making it a memorable experience for everyone involved. We also achieved our best-ever result in the Pip Hartley Memorial Walk, finishing in an impressive 12th place. A special thank you goes to Jayne for her support during the event – it was greatly appreciated.

Throughout the year, our weekly programme has offered a wide variety of activities designed to support badge work, personal development and teamwork. Cubs have enjoyed everything from adventure challenges and history walks to international evenings, campfires and games nights. They have learned practical skills through activities such as glass fusing and personal safety workshops, while also challenging themselves with rock climbing, skateboarding and many other outdoor experiences.

Beyond our regular meetings, the Cubs have enjoyed a number of memorable events. Our annual BBQ and Awards Evening gave us the opportunity to celebrate everyone's achievements together, while the Remembrance Day Parade allowed us to proudly represent both our Scout Group and the wider community. Other highlights included the Pike View Hike, Christmas Cubs Got Talent, visits from North West Air Ambulance and to the Computer Museum, all providing exciting opportunities to learn, explore and have fun together.

The enthusiasm and commitment shown by our Cubs has been exceptional. This year, they earned an incredible 287 badges, demonstrating their willingness to try new things, develop new skills and make the most of every opportunity. We were also delighted to present five Chief Scout's Silver Awards, the highest award available in the Cub Scout section. This is a fantastic achievement and reflects the hard work, perseverance and dedication of the young people who earned them.

One thing that continually makes me proud is the attitude of every single Cub. Whether an activity comes naturally to them or pushes them well outside their comfort zone, they give it a go. They support one another, encourage each other and embody the true spirit of Scouting. Watching each of them grow in confidence over the year has been incredibly rewarding.

None of this would be possible without our incredible team of volunteer leaders. Their commitment, enthusiasm and countless hours of planning and preparation ensure that every meeting and event provides a safe, enjoyable and rewarding experience for our Cubs. I feel incredibly fortunate to work alongside such a dedicated team, and I would like to thank each and every one of them for everything they do.

I would also like to extend a heartfelt thank you to all of our parents and carers. Thank you for your continued encouragement, patience and support throughout the year. Whether it's bringing your children to meetings, volunteering at events, helping with badge work at home, fundraising or simply trusting us with your young people each week, your support is invaluable. Scouting is a partnership, and we couldn't provide the opportunities we do without you.

Finally, thank you to our Cubs. Every one of you should be incredibly proud of what you have achieved this year. Your enthusiasm, resilience, kindness and willingness to have a go at everything make leading the section an absolute privilege. I am incredibly proud of every single one of you, and I can't wait to see what adventures next year will bring.

As we look ahead to another year, we are excited to build on everything we've achieved, create even more unforgettable memories and continue giving our young people the adventure, skills and opportunities that Scouting is all about.

Scout Leader Report

It gives me great pleasure to present this year's 20th Scout Group report.

Over the past year, the group has continued to provide a varied and engaging programme, balancing practical indoor learning with exciting outdoor adventure. We delivered approximately 40 programme evenings and activities, covering a wide range of Scouting skills and experiences designed to challenge, develop and inspire our young people.

Outdoor activities remained a major focus throughout the year. Scouts participated in five organised hikes and walks, including visits to Rivington, Westhoughton, Entwistle Reservoir and Borsdane Woods. These activities helped develop navigation, teamwork, fitness and outdoor awareness while encouraging Scouts to explore and appreciate their local environment.

Woodland and outdoor skills featured prominently within the programme. Activities included shelter building, fire lighting, fire safety, survival skills and campcraft. Scouts also took part in woodland-based activities within Borsdane Woods and other outdoor locations, developing confidence and self-reliance in outdoor settings.

A significant emphasis was placed on learning practical skills. Throughout the year Scouts worked on navigation using maps and compasses, orienteering, route planning and Navigator badge activities. Pioneering was another key area, with Scouts completing projects such as bridge building, egg-drop challenges, boat building and other pioneering tasks that developed problem-solving skills and teamwork.

The group also delivered a broad range of indoor learning opportunities. Scouts took part in First Aid and Emergency Aid training, communication and teamwork exercises, scientific and creative challenges, air activities, knotting, paracord projects, heat awareness, local knowledge activities and equipment demonstrations. These sessions provided opportunities for personal development while supporting badge work and progression within Scouting.

Adventure remained an important part of our programme, with activities including rifle shooting, boat launching, outdoor games, camp preparation exercises and a successful evening at Bibby's Farm. These experiences helped build confidence, resilience and friendships among group members.

Membership within the group has remained healthy during the year. We were pleased to see a number of Scouts move on to the Explorer Scout section, continuing their Scouting journey and taking the next step in their development. We have also welcomed several new members, both from our Cub Pack and from outside Scouting, we have also gained new (Leaders) Volunteers with Sam, Alec and Connor they all bringing fresh enthusiasm and helping the group continue to grow.

None of this would be possible without the commitment and dedication of our adult volunteers. I would like to express my sincere thanks to all who have given their time, energy and support throughout the year. Their hard work behind the scenes and at weekly meetings has enabled us to provide a safe, enjoyable and challenging programme for our young people.

I would also like to give special recognition to Michael Hughes, who has recently moved to the North East and, as a result, has left the Group after more than 40 years of service. Michael has made an outstanding contribution to Scouting over many decades, supporting countless young people and leaders during that time. His knowledge, commitment and friendship will be greatly missed by everyone within the Group. On behalf of the group and the wider Group, I would like to thank

Michael for his many years of dedicated service and wish him every happiness and success for the future.

Overall, the year has been one of achievement, learning and adventure. The group has continued to provide young people with opportunities to develop new skills, take on challenges and enjoy the spirit of Scouting. We look forward to another successful year ahead.

Group Scout Leader Report

Group Scout Leader's Report

It has been another busy year for 20th Bolton, and it has been really nice to see so many young people progress through all of our sections, with many making the move on to Explorers.

Beavers

Beavers this year has stayed at a nice, constant size of around 10–13 young people. This is below our usual number of around 24, but this has been a deliberate decision due to volunteer numbers and our ability to focus more on the young people when we have fewer leaders available.

I need to put on record a massive thank you to Tabitha, Sam and Caroline for running the Beaver section while I have had a lot of changes with work which have meant spending a lot of time away.

Their dedication has been amazing, and the programme that Tabitha has put together is one of a kind. We regularly have other groups asking what we are up to because of the fantastic programme being delivered.

Thank you to all three of you for everything you have done for the section.

Cubs

Cubs have had another very busy year and have undertaken a huge range of activities.

One particular highlight was the Pike Hike, where we entered two teams this year. It is really nice to see young people starting to take part in these types of activities from just eight years old.

The enthusiasm on their faces when they start these events is infectious, and it is brilliant to see them challenging themselves, working as a team and enjoying being outdoors.

Scouts

Scouts have stayed strong again this year, although at this rate I think they might soon have more leaders than young people!

We currently have a whopping eight Scout leaders, which is fantastic to see.

The young people seem to love the activities they are undertaking. I have three young people in Scouts myself and they regularly come home really excited about what they have been doing, which I think says a lot about the programme and the leadership team.

Malta

This year also saw us undertake something very special the first international trip in the history of 20th Bolton, with our week-long trip to Malta.

This was a massive undertaking and simply would not have happened without the dedication of Sally, Jennie and Michelle.

We spent a whole week in Malta and had an absolutely action-packed time. During the trip we also received a visit from the International Commissioner, who commented on how well behaved and impressive our young people were.

I want to say a massive thank you to all of the young people who came on the trip. You were a credit to yourselves, your families and to 20th Bolton, and you helped make the trip something I think we will all remember for a very long time.

I especially appreciated receiving my award for the most immature leader on the trip...

Although I am still waiting for my trophy!

Grant and New Equipment

Another huge moment for the Group this year was the grant that we managed to secure.

I would love to say that this was the result of a long and carefully planned application process, but the reality was slightly different!

Eagle-eyed Jennie spotted the grant opportunity and sent it over to the leadership team. We only had a few hours left to apply and I had never undertaken anything quite like it before.

We put together an application requesting around £16,000 worth of tents and a new storage container.

And would you believe it we were successful!

So, a very good spot by Jennie and a brilliant result for the Group.

Winning the grant was only the start of the work, though.

I want to say a massive well done and thank you to Sally, who then had to deal with planning permission, groundworks and a whole list of other jobs to actually get the new container on site.

She managed all of this while I was working away in Singapore.

Sally, we genuinely could not have got the container in place without you.

I still think we need to get a plaque made and officially name it "The Sally McDavid Container."

Top Awards

One of the things I particularly enjoy seeing each year is our young people achieving their top awards.

This year we have Bronze, Silver and Gold Awards to present, and it is fantastic to see the number of young people achieving these awards continuing to grow year on year.

It is especially good to see the number of Chief Scout's Gold Awards increasing.

These awards take a lot of work and commitment from the young people, but they also reflect the huge amount of work being put in by our leaders to give them the opportunities they need to achieve them.

Saying Goodbye to Mike

One sad part of this year was saying goodbye to Little Mike.

Mike has been part of 20th Bolton for around 40 years, but due to a change in circumstances he has had to move to a new location.

I want to put on record just how much Mike has given to 20th Bolton over those years.

Forty years with one Scout Group is an incredible achievement and represents thousands of hours spent helping generations of young people.

We all wish Mike the very best and very much hope that he comes back to visit us sometime.

Leader Training and Wood Badges

It has also been fantastic to see four of our leaders achieve their Wood Badges this year, recognising the time and commitment they have put into completing their training.

It was made even nicer that their Wood Badges were presented at Pike Hike by our very own Chairman, Norman.

It was a really nice moment to see members of our own leadership team recognised for the work and development they have put into Scouting, and a great achievement for all four of them.

Thank You

Finally, I want to say thank you again to Tabitha for stepping up and taking responsibility for Beavers during my absences this year.

I also want to give a massive thank you to Sally, who has picked up numerous GSL tasks, Group jobs and just about anything else that needed doing while I have been working away.

More widely, thank you to every leader, Trustee, parent and volunteer who has helped 20th Bolton during the year.

A Scout Group like ours only works because people are prepared to give up their evenings, weekends and spare time to give our young people these opportunities.

Looking back at everything we have achieved this year from our weekly meetings and local events through to new equipment, top awards and our first ever international trip I think we can be incredibly proud of where 20th Bolton is today.

I am looking forward to seeing what we can achieve together over the next year.

Pegasus Explorers

We have had a busy year with Pegasus.

One of the highlights is a couple of explorers achieving their Chief Scouts Platinum award.

We had a strong showing at Pike View Hike, placing fourth, 56 points behind the winning team, and only four points behind third place. And we had teams in the Manchester Monopoly run - a cracking fun day out in Manchester.

The year has seen with a bit of target sports, a lot of fires, some food, and quite a bit of fun.

We also saw an introduction to type two fun, when we chose a challenging day to head out on Anglezarke Moor. As always, there was a bit of learning in there. The big point here that we involved the Explorers in was the discussion on what the appropriate decision would be when running behind in very poor weather and knowing part of route options were closed.

The coming year will see more focus on DofE as we have a new county lead in place, and a very crowded October where we have more on the horizon than we are likely to be able to fit in!

We also have a brand new Programme to look at with explorers that makes the badge work much more relevant and achievable, along with providing clearer steps to the higher awards.

We start back in our own right Thursday 10th - The day after this AGM with a planning meeting. We like to make the programme youth shaped so we will be listening to the explorers and incorporating as many of their thoughts into the programme as is practical - and affordable!

Financial Report

Overview

The Group ended the year with total funds of £9,775.94, up from £6,216.57 last year, a net surplus of £3,559.37 (2024-2025: £2,183.60).

Total income was £44,000.09 (2024-2025: £17,398.65) and total expenditure was £40,440.72 (2024-2025: £15,215.05). Both figures are much higher than last year because of three one-off items: the recovery of an old CCLA account balance, a grant for a storage container and tents, and the Malta international trip. These are explained in the notes below.

Excluding the CCLA transfer and the grant (which was received and spent in full during the year), day-to-day income was £19,417.22 against day-to-day expenditure of £24,396.20. The Group therefore ran an underlying deficit of £4,978.98, largely due to capital expenditure of £3,416.00 and lower membership and Gift Aid income than last year. The timing of Malta trip payments also affects this figure (see note 3).

Notes

1. CCLA account. During the year we discovered that an old CCLA bank account held in the Group's name had been closed. The balance of £8,538.35 was absorbed into the Group's funds and is shown as one-off income. This is recovered money, not new fundraising.
2. Grant received. The Group was awarded a grant of £16,044.52 for a storage container and tents. The full amount was spent on those items during the year, so the grant has no net effect on the surplus. The equipment purchased is a lasting asset for all sections.
3. Malta trip. The international trip to Malta was a major factor in the increase in both income and expenditure this year. Income of £8,990.00 and expenditure of £6,900.89 fall within this financial year, but not all trip payments were received or made before year end. The remainder falls into 2026-2027, so the two figures do not represent the full cost of the trip and should not be compared directly.
4. Gift Aid. No Gift Aid was received during the year (2024-2025: £2,621.99). A claim covering this period is expected to be made in the next financial year.
5. Membership. Membership fee income fell from £10,200.00 to £7,560.00, with the largest drop in Explorers. Capitation fees paid also fell, from £5,130.00 to £3,304.00.
6. These accounts have been independently examined and signed off by Stacy Hall. The signed examination is included below.

Income

	2025-2026	2024-2025
Membership fees - Beavers	£1,720.00	£2,520.00
Membership fees - Cubs	£2,880.00	£3,120.00
Membership fees - Scouts	£2,480.00	£2,520.00
Membership fees - Explorers	£480.00	£2,040.00
Events - Beavers	£371.25	£1,504.00
Events - Cubs	£602.00	£1,395.50
Events - Scouts	£392.00	£888.00
Events - Explorers	£304.00	£750.00
Malta trip (note 3)	£8,990.00	£0.00
Grant received (note 2)	£16,044.52	£0.00
CCLA account transfer (note 1)	£8,538.35	£0.00
Fundraising	£882.61	£0.00
Donations	£288.00	£0.00
Gift Aid (note 4)	£0.00	£2,621.99
Admin	£27.36	£40.00
Event refund	£0.00	-£0.84
Total income	£44,000.09	£17,398.65

Expenditure

	2025-2026	2024-2025
Grant spend - container and tents (note 2)	£16,044.52	£0.00
Malta trip (note 3)	£6,900.89	£0.00
Capital expenditure	£3,416.00	£0.00
Capitation fees	£3,304.00	£5,130.00
Events - Group	£2,045.69	£2,624.48
Events - Beavers	£882.55	£1,838.94
Events - Cubs	£772.21	£659.40
Events - Explorers	£563.32	£324.58
Events - Scouts	£418.00	£266.59
Events - other	£315.04	£0.00
Activity equipment	£759.09	£109.05
Activity equipment - Beavers	£179.63	£261.93
Activity equipment - Cubs	£579.06	£180.00
Activity equipment - Scouts	£58.05	£98.74
Camping equipment	£0.00	£550.89
Badges	£619.18	£703.10
Badges - Beavers	£0.00	£27.59
Neckers	£282.00	£793.00
Leaders uniform	£56.99	£33.27
Meetings - Beavers	£29.19	£0.00
Meetings - Cubs	£33.52	£195.23

	2025-2026	2024-2025
Admin	£1,619.23	£340.15
Insurance	£598.05	£272.40
GC fees	£289.01	£461.15
OSM add-ons	£83.91	£60.00
Website	£240.00	£0.00
Utilities	£21.59	£0.00
Venue maintenance	£0.00	£35.98
Donations	£80.00	£248.58
Prize money	£250.00	£0.00
Total expenditure	£40,440.72	£15,215.05

Account balances at year end

	2025-2026	2024-2025
Lloyds - 20th Bolton Group	£9,316.86	£478.26
NatWest	£325.20	£5,508.88
Expense account	£133.88	£229.43
Total funds held	£9,775.94	£6,216.57

Summary

	2025-2026	2024-2025
Balance brought forward	£6,216.57	£4,032.97
Total income	£44,000.09	£17,398.65
Total expenditure	£40,440.72	£15,215.05
Net income for the year	£3,559.37	£2,183.60
Balance carried forward	£9,775.94	£6,216.57

LT700005 – Scrutineer's Report to the Trustees (July
2016)

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of 20th Bolton South (St Thomas Chequerbent)

I report on the accounts of the Group/District for the year ended 31st March 2026

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

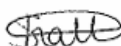
Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts within OSM.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution. I note at the start of the financial year, there were more than 300 individual lines within the OSM platform that did not have receipts attached; this has now been rectified and there are only 26 items in prior periods requiring backup. This is a significant improvement in management controls and record keeping which should be a continued focus for the Group's Trustees.

Name: Stacey Hall, ACMA, CGMA (Membership ID: 1-MJFMH3)
Address: 13 Osprey Avenue
Westhoughton
Bolton
BL5 2SL
Date: 28/08/2026



Previous Minutes

20th Bolton St. Thomas (Chequerbent) Scout Group

Group Scout Council Annual General Meeting

Minutes of the meeting held on 17th September 2025 at St. Thomas School

In attendance: as per the attached attendance register.

1. Welcome

The Chairman, Norman Theaker, welcomed everyone present and introduced himself to those who were new to him. Norman informed the meeting that Angela Walsh had resigned as Treasurer and that a replacement volunteer would be needed.

2. Apologies

- Jane Steele, Scout Volunteer
- Martin Freeman, Scout Volunteer
- Tabitha Howells, Beaver Volunteer
- Mike Reading, Scout Volunteer
- Darren Williams

3. Minutes of the Previous AGM

The Chairman advised that the minutes of the last AGM, held on 11th November 2024, had been previously circulated. Derek Price proposed that they be accepted as a true record. The proposal was seconded by Richard Kenyan and approved by a show of hands.

4. Appointment of Chairman

Derek Pryce (Group Lead Volunteer) proposed that Norman Theaker be re-appointed Group Chairman for the next five years. Duncan Farrent seconded the motion, and all were in favour.

5. Annual Reports

The Group Section Leads presented their reports, copies of which are attached to the minutes folder:

- a) Beaver Colony report, presented by Derek Pryce
- b) Cub Pack report, presented by Sally McDavid
- c) Scout Troop report, presented by Duncan Farrent
- d) Group report, presented by Derek Pryce

6. Financial Report

The Annual Financial Report and Accounts were presented by Derek Pryce, who gave explanations where required. Derek Pryce proposed acceptance of the Financial Report, Sally McDavid seconded, and all were in favour.

- Norman explained the role of the Scrutineer, carried out by Fatima Ahmed, and explained that the accounts were being assessed and would be available in the coming weeks.
- Gift Aid had been claimed for the year, and a new claim would be set up.
- The Explorers are separating from the Group financially in the coming year.
- Spending on camping equipment was noted as a big investment this year.

7. Governance Topics

- a) Derek Pryce proposed that Kerry Heaton be re-appointed Secretary. Sally McDavid seconded, and the proposal was carried.
- b) Derek Pryce proposed that Claire Rhodes be appointed Treasurer. Hazel Shephard (Scout Volunteer Parent) seconded, and all were in favour.
- c) After a short explanation by the Chairman, the Council was asked to reconfirm its adoption of the Scout Association model constitution as defined in POR Rule 5.4. Norman Theaker proposed the motion, Josephine Theaker seconded, and the meeting approved.
- d) It was agreed that the number of members that may be elected to the Trustee Board be not more than six (6).
- e) It was agreed that the current financial year of 1st April to 31st March be continued.
- f) It was agreed that the quorum for meetings of the Group Trustee Board should remain at five (5).
- g) It was agreed that the quorum for meetings of the Group Scout Council should remain at five (5).
- h) It was agreed that Fatima Ahmed be retained as Group Financial Scrutineer.

8. Other Business

- Derek thanked Tabitha for an excellent programme for the Beaver group while he was away.
- Norman asked Derek to run through the Chief Scout Award so that parents have an understanding of it.
- Two Chief Scout Gold Awards were presented by Duncan to two Scouts, Grace and Caitlyn.
- Duncan thanked Martin Freeman for his contribution as a Scout Volunteer before he moves on to become an Explorer Volunteer.
- New Cub Volunteer David Bailey-Vella added his thanks to the Scout Group for offering SEN support to the young people.
- Norman Theaker encouraged greater parent involvement and volunteering, and thanked parents and volunteers for attending.

- A date for the next AGM was left open, but it was agreed it would be arranged in plenty of time to allow more people to attend.